

Frequently Asked Question (FAQ) Library

How can I create a report for multiple events?

I want to create a report using data across multiple events; however, I can only see data from the first event.

To create a report with data from multiple events:

- 1. Navigate to the report page by clicking 'Data Exports, Reports, and Stats' found in the left navigation menu in your project.
- 2. Under Reports option 'Selected instruments and/or events' select 'Make custom selections'.

Applications Alerts & Notifications	e s	such privileges) in which you can filter the report to specific fields, records, or events using a vast array of you get the exact data you want. Once you have created a report, you may view it as a webpage, export it format (Excel, SAS, Stata, SPSS, R), or view the plots and descriptive statistics for that report.				
Data Exports, Reports, and Stats		Му Керо	y Reports & Exports			
≠ Data Comparison Tool ■ Logging			Report name	View/Export Options		
 Field Comment Log File Repository 		A	All data (all records and fields)	Q View Report Export Data		
 User Rights and Solution Customize & Manage Locking/E-signatures Data Quality API and API Playground REDCap Mobile App External Modules 	25	В	2 Selected instruments and/or events (all records)	Make custom selections		
			+ Create New Report			

- 3. Select the instruments and events needed in your report. After choosing the instrument and event, you can click 'View Report' to examine the data.
- 4. On the report, data from different events will be displayed on separate rows. For example, if you are pulling data from three events, there will be three rows of data for each record.
- 5. If you set a filter that applies to only one event, then the data from the second and third event will <u>not</u> be displayed.
- 6. If you would like to view data from different events in <u>one</u> row, you will need to export the data from each event and use a statistical software package to display the data in a single row.

Clinic Number clinic_no	Event Name redcap_ event_ name
<u>01</u>	Initial Assessment
<u>01</u>	6 Month Update
<u>01</u>	12 Month Update

FAQ: Report Multiple Events (v1.0, 11/15/20)				
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